UC SAN DIEGO RECREATION

Student/By-Agreement Equity and Reclass Schedule

Effective Winter quarter 2025, equities and reclasses will follow the proposed schedule.

The effective date takes into consideration any training needed for the employee so that they will be ready to start the quarter in their new role.

All requests need to have current certifications for the job including CPR and FA along with all required training completed and up to date.

Upon implementation and approval of the requested action, the supervisor will be notified. The supervisor will provide notice to the employee of the implemented action and effective date along with the new job card.

Equities and Reclasses Request Schedule and Effective Dates: School Year 26 - 27

Effective date is the start of a payroll cycle. For all of these, the effective date precedes the start of the following quarter.

Submission date range is an approximate 2-week window ahead of the effective date. RIMAC HR will accept requests prior to the submission date range per special circumstances (supervisor on vacation during the submission date range).

FALL quarter 2026

Fall submission 8/31/26 -9/9/26, eff 9/13/26
Fall mid-submission 10/12/26 -10/21/26, eff 10/25/26

WINTER quarter 2027 (TENTATIVE)

Winter submission 1/4/27 -1/13/27, eff 1/17/27
Winter mid-submission 2/15-2/24, eff 3/1/27

SPRING quarter 2027 (TENTATIVE)

Spring submissions 4/5/27 -4/14/27, eff 4/19/27
Spring mid submissions 5/17-5/26 eff, 5/31/27

Review of 8-month calendar, no equity requests would occur in November, December, June and July.